



# M. S. Ramaiah University of Applied Sciences

Represented by: Ghana Technology University College, Tesano, Accra.

PMB 100, Accra-North, Ghana

Tel: 233 302747177 Ext.1019 Fax: +233 302223531 Email: phdadmissions@gtuc.edu.gh Web: www.gtuc.edu.gh

Affix recent  
passport size  
photograph

## Ph.D. Application Form

No.

Date: ..... / ..... / 20.....

<b>1. Name</b> (in capital letters)	Given name			Surname/family name		Other initials	
<b>2. Date of Birth</b>	DD	MM	YYYY	<b>Gender</b>	Male	<input type="checkbox"/>	
					Female	<input type="checkbox"/>	
<b>3. Address for Communication</b>							
<b>4. Permanent Address</b>							
<b>5. Phone Number(s)</b> (including country code)							
<b>6. E-mail ID</b>							
<b>7. Educational Qualifications</b>							
<b>Qualification</b>	<b>% of Marks/CGPA</b>		<b>Year of Passing</b>		<b>University / College</b>		
<b>8. Currently Employed?</b>	Y / N	<i>If 'Yes', please give the details below</i>					
Company							
Designation							
Address							
Phone No.							

<b>9. Details of Previous Employment</b> (include additional sheets if required)	
Company	
Designation	
Period of Employment	

<b>10. Broad area of research interested in:</b> <i>(Brief write up on area of research up to 250 words and attach to application)</i>	
Indicate faculty choice with “ / ”:	
1. Art and Design	
2. Complementary and Alternative Medicines	
3. Dental Sciences	
4. Engineering and Technology	
5. Hospitality Management and Catering Technology	
6. Management and Commerce	
7. Pharmaceutical Sciences	
8. Science and Humanities	

<b>11. Mode of study:</b>	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time
---------------------------	------------------------------------	------------------------------------

<b>12. Do you have any supervisor/ advisor to guide at your work place?</b>	Y / N	If ‘Yes’, please give the details below	
Name			
Company			
Designation			
Address			
Phone No.		Email	

Date	Signature of the Candidate
------	----------------------------

**IMPORTANT: CANDIDATES ARE REQUESTED TO SEND THE COMPLETED FORM TO:**

The Ph.D. Admissions Coordinator  
Graduate School  
GTUC, Accra

*(Or drop off at GTUC campuses at Takoradi, Koforidua, Kumasi and Ho)*

**or mail to**

The PhD Admissions Coordinator  
GTUC  
Private Mail Bag 100 Accra North  
Ghana

**with the following:**

- Certified true copies of certificates and any other academic records.
- Two recent passport-sized photographs one of which should be affixed to the form.
- Personal Statement/Statement of Purpose
- Research proposal of an appropriate standard (10-15 pages maximum; double spacing or 250 words) using the following format:
  - **Project Title**  
*The title of your project must reflect the content.*
  - **Introduction**  
*Provide an overview of your research question, explaining why it is of academic and or practical importance.*
  - **Aims and Objectives**  
Outline the main objectives of your research, providing details of 3-4 overall aim that the research will address.
  - **Literature Review**  
Write a short literature review, indicating the importance of previous related research or investigated literature and how your own research question might make a useful contribution to the area.
  - **Relevance to Professional or Academic Field**  
Describe using referenced material (no more than six key texts):
    - How your proposed research will fit into the existing body of academic knowledge and practice in the professional field.
    - How your research will enhance knowledge, solve a given problem or challenge or contribute to new understandings in the subject.
  - **Research Approach or Methodology**
    - Describe the methods you intend to use to deliver your aim and objectives.
    - Provide detail of data source and any specialist resources or facilities you may require
    - Indicate any possible difficulties.

- State your proposed timetable of activities.
- **Expected Outcomes**  
Summarize the outcomes/personal development that you hope will result from the project.
- **Bibliography/References**  
List the references in your proposal or provide a short bibliography.
- Copies of publications or research materials, if any.
- Curriculum Vitae
- Two (2) recommendation letters
  - a. *Use only clearly identified official academic or business letterhead. This letter must be signed by you.*
  - b. *Attach your letter to this Reference Form and send them so they arrive no later than the stated deadline.*
  - c. *The referee must describe the applicant's qualifications for graduate study using the following guide:*
    - *Performance in independent study or in research groups*
    - *Intellectual independence*
    - *Research interests*
    - *Capacity for analytical thinking*
    - *Ability to work with others*
    - *Ability to organize and express ideas clearly*
    - *Drive and motivation.*
- A non-refundable application fee is required to process an application. The application fee may be paid by money order or banker's draft. (***Refer to advert or contact the PhD Coordinator for the fee***)

**For Office Use**

<b>Enquiry through:</b>	Walk-in <input type="checkbox"/>	Telephone <input type="checkbox"/>	Mail <input type="checkbox"/>	E-mail <input type="checkbox"/>
<b>Counsellor's Remarks:</b>				
<b>Date</b>		<b>Signature of Counsellor</b>		

**Follow-up Details:**

<b>Initiated by</b>	Candidate	<b>Submitted to</b>	Director Admissions
<b>Routed through</b>	Ph.D. Coordinator	<b>Custodian of the document</b>	Manager Admissions
<b>Copies to</b>	PVC		
<b>Enclosures</b>	Photocopies of all certificates and mark sheets Receipt for application fees		
<b>Check list</b>	Nil		